

SCIENCE IN SOCIETY LARGE AWARD SCHEME for projects for Public Engagement with Science and Technology: STAGE ONE Application form

NB: For step-by step help with completing this form please refer to the accompanying [‘Notes for Guidance’](#).

APPLICANTS DETAILS

1. DETAILS OF ORGANISATION THAT WILL RECEIVE AND MANAGE AWARD (the organisation must have audited accounts)

Name of Organisation	Department (if any)
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2. PRINCIPAL APPLICANT DETAILS

Title	Initials	Surname	STFC PIN (if applicable)
Current Post/Job Title			Hours per week on project
Tel		E-mail	

Is this your first application to the Council for a Science in Society award? yes no

As principal applicant, you must complete and attach a ‘Contact Details Form’. This is for STFC administrative purposes only and will not be used as part of the process that reviews the proposal.

3. CO-APPLICANT DETAILS (if applicable)

Title	Initials	Surname	STFC PIN (if applicable)
Name of Organisation/Department (if different from 1. above)			
Current Post/Job Title			Hours per week on project

*The application is two stage process. If successful at Stage One you will be notified and asked to submit a more detailed application through the electronic ‘Je-S’ system

Is this your first application to the Council for a Science in Society award? yes no

If there are more co-applicants, please give details on a separate sheet in the same format as above. Enter the total number of co-applicants here:

Each co-applicant must complete and attach a 'Contact Details Form'. This is for STFC administrative purposes only and will not be used as part of the process that reviews the proposal.

PROJECT OVERVIEW

4. TITLE OF PROJECT (in less than 10 words)

5. PROPOSED START DATE

6. PERIOD REQUESTED Total length of time (in months) that you would like the funding from STFC to cover

7. SUM REQUESTED

£

8. SCIENCE AREAS AND AUDIENCES

8.1 STFC GRANT FUNDED SCIENCE AREA(S) or RESEARCH FACILITIES Tick all that apply

Particle Physics

Nuclear Physics

Astronomy

Solar System and Space Science

State which e.g.

Accelerator Science

STFC Research Facility

ISIS, CLF,

Diamond etc:

8.2 TARGET AUDIENCE(S) Tick as many as applicable

5-10yrs

11-16yrs

17-18yrs

Family

Public

Teachers

Other

If 'Other'; briefly identify this audience.

8.3 EXPECTED NUMBERS THAT WILL BE REACHED

Please enter the total number of people your project is expected to reach. If there will be long lasting results from the funding such as an installation or exhibition, please give the expected number of visitors per annum.

9. AIMS What are you trying to achieve? What will be the overall impact of your project?

10. OBJECTIVES Please list as bulletpoints what your outcomes and deliverables from the project will be. This could include audience numbers, resources produced and the potential legacy of the project.

11. DESCRIPTION OF PROJECT Please describe of what you intend to do. (Up to **two additional** sides of A4 may be included for text, diagrams or photographs) Please refer to Notes for Guidance for things to include.

12. PROJECT PERSONNEL Please list key personnel and how they will contribute to the project (including contributions which will not be funded by STFC)

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13. RELATED ACTIVITIES If you are aware of any similar activities to the one you are proposing or if your application is for an extension to or a spin-off from a previous project, please describe them here.

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NB: If the proposed project is related to a previous or pilot project, please attach any evaluation summaries, publicity materials or examples of resources produced from the previous venture to support your application (up to a maximum of four sides of A4)

BUDGET

14.a OTHER AWARDS Do you hold any current STFC SiS Awards? yes no

Please list any current STFC Awards held (with reference numbers). Note that you should enclose a progress report for any current STFC awards – or explain below if you are unable to supply it.

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14.b OTHER AWARDS Do you hold any current STFC Research Grants? yes no

Please state the Research Grant reference number(s) and Title(s)

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Total budget required for the project (if different from 7. above)	£
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15. OTHER INCOME SOURCES (if applicable) If the total budget exceeds the amount requested from STFC, please list other sources of funding and how much they are providing, including in-kind contributions.

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16. BUDGET BREAKDOWN This should be a full breakdown of income through grants, sales etc. and expenditure including office costs, equipment, salaries etc.

<p>Income:</p> <p>Amount payable by STFC (inc. VAT):</p> <p>Other funding sources (if applicable):</p> <p>Sales (if applicable):</p>	<p>Expenditure:</p>
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17. SPEND PROFILE Give estimated annual spend of the Award by Financial Year (FY) 1 April – 31 March.

FY 2011/12	FY 2012/13	FY 2013/14	TOTAL

AWARENESS and EVALUATION

18. AWARENESS RAISING, DISSEMINATION AND NETWORKING STFC are very keen to ensure other educators and science communication practitioners are aware of successful projects. Explain how you intend to distribute any resource that you produce, and how will you inform other scientists, educators and communicators of successful ideas. If resources, such as a website or teaching materials, are being produced STFC will wish to make them readily available and will promote them through the appropriate channels.

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19. MONITORING AND EVALUATION State how you propose to monitor progress of the project and evaluate the effectiveness in reaching your target audience(s). State how you would measure success, in terms of your aims and objectives.

20. REFEREES Give the names and addresses of two referees, independent of you and the project, who know your work related to this proposal.

Referee 1:

Title	Initials	Surname	Tel	E-mail
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Organisation/Department/Full Address (inc. postcode)

Referee 2:

Title	Initials	Surname	Tel	E-mail
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Organisation/Department/Full Address (inc. postcode)

21. HOW DID YOU HEAR OF THE SCHEME? (e.g. Website, email, flyer, magazine etc).

Website Email Flyer Magazine
 Other Please state:.....

22. DECLARATION

I agree that if successful I will abide by the rules stated in the ['Notes for Guidance'](#).

	Signature	Name (BLOCK CAPITALS)	Date
Principal Applicant			
Admin Authority			